

Church of St. Paul the Apostle

Guidelines for Weddings

Please make a copy of these guidelines for your use.

After you, as a couple have met with one of the Paulist priests; have filled out a Pre-Nuptial Questionnaire with the priest; have reviewed and agreed to fulfill all the necessary requirements (see below) you are then eligible to reserve the Church for your wedding ceremony.

Once you have tentatively set the date and time for your wedding you will have two weeks to send in the \$500.00 deposit. Your date will not be reserved until the deposit has been received and approved by the Pastor.

The following need to be observed:

Complete an on-line survey that your priest/deacon sets up for you (e.g. FOCCUS, Catholic Couple Checkup) that will be used to address any pertinent issues that may need to be addressed by you as a couple.

Register for and attend a Pre-Cana session or something similar.

For Catholics, request a new copy of your Baptismal Certificate from the Church in which you were baptized. The certificate should not be older than six months and must be mailed to the Church of St. Paul the Apostle.

For other Christians, please send proof of your Baptism..

Schedule future meetings (usually 3-4) with the Paulist priest in order to help you prepare for your marriage as well as to help plan the ceremony.

In certain circumstances, one or both of you may be required to have a close relative or friend (preferably a parent) fill out and sign before a Public Notary or priest an Affidavit of Freedom to Marry. The priest will provide you with this form.

There are restrictions regarding the use and placement of furniture, use of photography as well as floral and other environmental décor. Go over these with the priest who is assisting you.

Please pay the required or requested amount for use of the church and whatever music fees you incur by two (2) months prior to your wedding date.

Arrange a 30-minute consultation with the Director of Music to be attended by the bride and groom **only** in order to finalize the selection of the wedding music, according to the discretion of the Director of Music. This meeting should take place at least two months prior to the wedding date.

WEDDING REHEARSAL

Come to the wedding rehearsal with the NY State Marriage License, which must be left with the priest or wedding coordinator.

The time for the wedding rehearsal is arranged beforehand and the church is to be reserved for one hour by the Paulist priest who is assisting you in your preparation.

All persons who will take any part in the ceremony (i.e. bridesmaids, groomsmen, parents, readers) need to be present. You may choose to have up to three readers as there are to be two selections from scripture (one from the “old testament” and one from the “new testament”).

Traffic in Manhattan is especially difficult in the late afternoon, early evening hours. **Please plan accordingly so that you will be on time.** There may well be another wedding rehearsal or an event in the church scheduled after your rehearsal and you will have to leave without being fully rehearsed.

There is no music at wedding rehearsals. (Any rehearsal between the organist and guest vocalists or instrumentalists is to be scheduled at another time mutually agreeable to them.)

Church of St. Paul the Apostle
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New York, NY 10019
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Agreement

We, the undersigned, understand and accept all the terms and conditions explained in these guidelines for the Sacrament of Holy Matrimony.

Wedding Date: _____ Time: _____

Bride's Signature _____

Groom's Signature _____

Today's Date: _____

Deposit

Enclosed is our payment of \$ _____

In the form of

CASH / CHECK

(Make checks payable to The Church of St. Paul the Apostle)

Please ask for additional payment options.